

Open selection for admission to Doctoral studies (PhD) at the University of Calabria (XXVII CYCLE)

Information (summary) for foreign students

This document is a short summary of the official statements available in the Official Journal of the Italian Republic and in the **call for applications** (you can download the Italian version of the call for application at the following link: <http://unical.ugmanager.it/>).

This summary is provided only in order to assist non-Italian candidates during the application and selection procedures for doctoral studies.

QUALIFICATIONS/REQUIREMENTS FOR PhD COMPETITIVE EXAMINATION

Doctoral studies are open to candidates without any restriction on age and citizenship.

The main requirement for participating to the selection procedure for admission to doctoral studies is the possession of a **second-level University degree of the Italian Education System**, generally equivalent to a Master degree.

Candidates must obtain the degree before the deadline for applications.

ADMISSION PROCEDURE

The application for admission must be done through both the **online procedure and postal mail**.

Applicants are requested to properly fill-in the online application form available at the following link: <http://unical.ugmanager.it/> (The English version of the items of the application form is available down the same Italian version).

Along with filling in the online application form, applicants are also requested to send by postal mail the application form printed and **duly signed**.

DECLARATION OF EQUIVALENCE

Candidates with academic degree awarded by a foreign University, not officially declared equivalent to the Italian academic degree, must fill in the form “Declaration for equivalence” (see **Addendum A** below), sign and send it, together with their documents, **within the deadline for applications** (postmark date) at the following address:

AL MAGNIFICO RETTORE DELL'UNIVERSITÀ DELLA CALABRIA
VIA PIETRO BUCCI
87036 - ARCAVACATA DI RENDE (CS) - ITALY

The dossier must be sent by recorded delivery with acknowledgement of receipt, or preferably by courier.

Candidates must attach to the form the following documents:

- a) a signed photocopy of the candidate's **personal document** (passport or ID card);
- b) a copy of the University **academic degree** in their original language and its legalised translation into Italian or English;
- c) a final **University transcript**, including denominations of the courses taken, the marks received and the date of the award of the degree and its legalised translation into Italian or English;
- d) if in possession, the “**dichiarazione di valore**”, issued by the Italian Embassy or Consulate. The “dichiarazione di valore” is a document certifying that the academic degree has legal validity in the country where it was obtained. The declaration should also specify that the academic degree was delivered after a full first + second level University curriculum (a total of at least 4 years) and that it is a qualifying title for being admitted to doctoral studies. If the first-level and second-level degrees are obtained in two different Universities, only a certification about the second level degree is required, though the “Dichiarazione di valore” should mention the full University curriculum - for instance that the Master degree was obtained after 5 years of university studies and that the first-level degree had been previously obtained in another university.
Only successful candidates will have to deliver the “dichiarazione di valore”, if not submitted yet, within a period of time agreed with the Administration.
- e) one or more **letters of introduction (references/recommendation letters)** of your university.

EXAMINATION PROCEDURE

The standard competition for admission to doctoral courses can be of two kinds:

A) by qualification and examinations (written and oral);

B) by qualifications and oral examination.

In the first case A), candidates will have to travel to Italy in order to take the admission exams.

In the second case b), candidates can take the oral examination by videoconference (for example over skype, through web cam).

In many cases candidates are allowed to take the exams in English (see the call for application).

In both the cases of competition A) and B) students will be required to send **a list of qualifications as specified for each Doctorate in the call for application**. Usually, they include curriculum vitae dated and signed, the graduation mark, a research project, a list of publications in the international format, a copy of the above mentioned publications, any other documents or qualifications useful for the selection.

All documents must be sent by recorded delivery with acknowledgement of receipt, or preferably by courier, at the following address: Al Magnifico Rettore dell'Università della Calabria - Via Pietro Bucci - 87036 - Arcavacata di Rende (CS) - ITALY.

The documents have to be sent together with the ones requested for the Declaration of Equivalence (**within the deadline for applications**).

Scholarships¹ will be awarded to successful candidates following the merit ranking order. On the basis of the number of available positions and scholarships: candidates with a high position in the ranking will gain a scholarship; if their position in the ranking is lower, they will be admitted to the course without scholarship; candidates with a low position in the final ranking won't be admitted to the course.

HOW TO APPLY?

- 1- Click on the following link: <http://unical.ugmanager.it/>
- 2- Enter your name, surname and date birth. At the end of the procedure, you obtain your password by email. You can use this password in order to change some data in the call application form on-line, if necessary.
- 3- Follow the instructions and complete your application.
- 4- Print the application form. It's not necessary for the foreign candidates print the INPS Declaration, even if sometimes a pop up in a window on-line can report an error.
- 5- Before logout application it's necessary to click on the button **FINE**.
- 6- Send the application form, dated and signed, together with above required documents at the following address: Al Magnifico Rettore dell'Università della Calabria - Via Pietro Bucci - 87036 - Arcavacata di Rende (CS) - ITALY.

¹ The amount of the fellowship is €13.638,47 per year. This amount can be increased up to 50% for PhD student who decide to spend a period of time abroad (maximum 18 months in the three-year PhD course).

ADDENDUM A

**To the Rector of
the University of Calabria
Via Pietro Bucci
87036 Arcavacata di Rende (CS) - ITALY**

The undersigned

SURNAME

NAME

BIRTHPLACE

**DATE OF BIRTH
(DD/MM/YYYY)**

CITIZENSHIP

IN ORDER TO BE ADMITTED TO THE COMPETITION FOR A PHD POSITION IN

ASKS

**FOR THE DECLARATION OF EQUIVALENCE TO THE ITALIAN TITLE
OF THE FOLLOWING FOREIGN ACADEMIC TITLE:**

ACADEMIC DEGREE _____

**ISSUED BY THE
UNIVERSITY OF**

COUNTRY

DATE

**FOR THIS PURPOSE, THE FOLLOWING DOCUMENT ARE
ATTACHED:**

1. _____
2. _____
3. _____
4. _____

DATE **SIGNATURE** _____

